

Minutes for the Dallas Plantation Meeting

Tuesday September 05, 2023

Public to Speak: Chief Bacon: see Town House; NIMS training.

Acceptance of Minutes: August 22, 2023, Linda motioned to accept, Patricia seconded, unanimous.

Tax Collector: None

Treasurer: Warrant items reviewed and signed.

- Auditor: Dallas Plantation received notification that auditor Keel Hood passed away. Katrina will work with Linda Dexter to research other companies. Sandy River Plantation and the Town of Rangeley use RHR Smith and Company to audit their books.
- Katrina will follow up with Amy, from Saddleback Mountain and inquire when they will be able to pay their portions for invoices from Pike and Wright Pierce.

On-Going Business

Town House:

- NIMS Training-Chief Bacon: Fire Chief Bacon presented the Board with information to complete National Incident Management Systems (NIMS) training. Chief Bacon explained contractual services the Town of Dallas pays to the Town of Rangeley through the Fire Contract. The fire department will put out cones for road damage or debris and complete thorough documentation. They maintain a list of elderly people who are routinely checked on during severe weather events and power outages. Katrina will inquire how the list is created and maintained.
- Quarterly Meeting- Fall 2023: No update. Katrina will ask Rangeley Town Manager, Joe Roach if he would like to include Maine High Peaks National Wildlife Refuge on the agenda.
- General Assistance (GA) ordinance update: Board reviewed and signed.
- Rapid Renewals: No response to inquiry about online boat renewals. Katrina will inquire about the process for online tax payments.
- API Computer Backup: All three office computers are being remotely backed up by API technology.
- Procurement Policy: Patricia made a motion to accept procurement policy. Linda seconded. Motion carries unanimously.
- Truck Repair: Completed. The town has received reimbursement on the claim.

- FEMA Follow-up Meeting- Aug 23rd: Heather Dumais felt 95% confident Dallas Plantation would qualify for road funding for Dallas Hill Road and Harold Ross Road. The board will continue to discuss whether to repair and maintain the roads as dirt or to pave. If funded and repaired to gravel standards the roads would not be eligible for FEMA funding to pave in the future. The Board discussed an engineering report being completed first and then applying for the grant. The deadline is December 1st.
- The Franklin County Emergency Management Plan was accepted.
- Rangeley Health and Wellness wrote a thank you letter for accepted donation request.

Maintenance Contractors: AJ Elmes Property Management completed painting the Town House. Doug Gage to begin painting Oakes Peary Cemetery fence in September.

Summer Roads: Linda reports Steve Morrill is scheduled to grade dirt roads this Fall. Linda contacted Tim Soucie with MDOT about the cross culvert that runs under Dallas Hill Road from the upper side of Harold Ross Road after a resident noticed undermining. Linda conversed with a property owner on City Pond Rd who had concerns about the storm damage that occurred on the Saddleback Mountain Rd after the August rainstorm. Pike is scheduled to complete these repairs. Linda will review the culvert located at 647 Dallas Hill Rd due to resident concerns of their driveway washing out due to culvert issues.

Saddleback Mountain Road:

- Parking: Waiting for an update from Sandy River Plantation.
- Travel Lines: Was not a part of the contract with Pike. Katrina will ask MDOT who does striping, and check with Sandy River to see if they would like to continue the lines on their section of road.
- Street Signs: Katrina will ask Peter Christensen if he has time to install the Saddleback Mountain/Dallas Hill Road street sign.

LUPC:

- LUPC Office Space: Jen from LUPC has been receiving walk-ins and appointments during her Tuesday office hours. Jen will investigate the trailer located on Spruce Circle, Map 11 Lot 25-19. Per subdivision deed guidelines campers are prohibited. LUPC gave the resident an exception to park for a limited period with caveat it must remain travel ready. Prior information on the case has been forwarded to Jen.
- STR: On-going.

Maine High Peaks-National Wildlife Refuge: On-going.

Adjourn: Linda motioned to adjourn. Mark seconded. Meeting adjourned at 6:54 pm.